NEW HORIZON COLLEGE OF ENGINEERING
Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC
Accredited by NAAC with 'A' Grade, Accredited by NBA

DEPARTMENT OF INFORMATION SCIENCE AND ENGINEERING
BOARD OF STUDIES / BOARD OF EXAMINATIONS

Sl. No.	Academic Board	Structure/Constitution	Functions / Responsibilities	Frequency of Meetings
1	**Board of Studies (BOS)**	**BOS Constituted with** • Head of the Department as BOS Chairman • Head of the Institution • Dean Academics • Faculty members at different levels with different specializations. • Subject experts from outside the college nominated by the Academic Council • Experts from outside the college nominated by VTU • A representative from Industry / Corporate Sector/ Allied area related to placements, nominated by the academic council. • Post Graduate meritorious alumni nominated by the principal • Co-opted members from placement and academic research expertise.	• Discussion and approval of curriculum- Scheme & Syllabus for the upcoming semesters. • Suggestions for incorporating new Technologies/course • Removal of out dated topics from courses • Discussion and approval of evaluation metrics in the CIE component. • To bridge the gap between industry and academia with supportive instructions and relevance • Validation and approval of course objectives and course outcomes • Validation and approval of POs and PSOs of respective courses • Module-wise recommendation/ discussion/ suggestion for each proposed course of the curriculum • Recommendations and approval of rubrics for evaluation of Lab and mini projects and major projects. • Recommendations and verification to align with NEP guidelines and policies.	Once in a year

| 2 | **Board of Examinations (BOE)** | **BOE Constituted with**
• Head of the Department is the BOE Chairman
• 2 Academic experts from outside the college are deputed by the academic council. Tenure of an academic expert is 2 years)
• 5-7 experienced faculty members from the department are also deputed in the scrutinization process | • Scrutiny of SEE Question papers will be done by both external and internal BOE members under the supervision of COE.
• At the end of the scrutiny process the question paper will be either Accepted with no correction/ accepted with minor correction/rejected based on the deviation with the syllabus. | Twice a year |